

Rental Registration Form City of Gary, Indiana

Receipt # _____

Year: **2016**



There is a \$5 registration fee or \$5 renewal fee for Landlords per unit or rental community before March 30th.
After March 30th a \$175.00 late fee will be assessed.

Please make checks and money orders payable to: **CITY OF GARY** Mail to: 401 Broadway, Suite 307,
Gary, IN 46402

I acknowledge that this registration/renewal fee is due yearly, between Jan. 1 and March 31st.

Landlords are responsible for providing up to date tenant information.

Rental Property Address (Required)	Number <small>(Example: 401)</small>	Street Name Broadway		Building Type <i>N/A</i>	Zip Code 46402		
Owner Name (Required) Complete One	Company (Owner)	Company Name					
		Contact Name					
	Individual(s) (Owner)	Last Name					
		First Name					
Owner Contact Information (Required) No P.O. Boxes or Management Addresses	Address						
	City/State/Zip						
	Phone						
Management/ Emergency Contact Information	Name						
	Mailing Address						
	Phone Number						
Insurance Information (Required)	Company						
	Policy Number			Policy Expiration Date:			
	Phone Number						
Unit & Tenant Information <u>As tenants change information MUST be updated!</u>	Unit #	Tenant Last Name	Tenant First Name	Tenant Phone Number	# of Bedrooms	Office Use Only <small>Sticker #</small>	Office Use Only <small>Cost \$</small>
	1						
	2						
	3						
	4						
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Applicants' Signature (Required)	By signing below, applicant swears all information provided on application is true to the best of their knowledge and that the entire application was read and understood. X _____ Date: _____						

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 Please make checks and money orders payable to: CITY OF GARY Mail to: 401 Broadway, Finance Dept. Suite 100, Gary, IN 46402

I acknowledge that this registration/renewal fee is due yearly, between Jan. 1 and March 31st.

Landlords are responsible for providing up to date tenant information.

Unit & Tenant Information		Unit #	Tenant Last Name	Tenant First Name	Tenant Phone Number	# of Bedrooms	Office Use Only	Office Use Only
							Sticker #	Cost \$
<u>As tenants change information MUST be updated!</u>	11							
	12							
	13							
	14							
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Applicants' Signature	By signing below, applicant swears all information provided on application is true to the best of their knowledge and that the entire application was read and understood. X _____ Date: _____							