

THE BOARD OF PUBLIC WORKS AND SAFETY HELD ITS REGULARLY SCHEDULED MEETING FOR
WEDNESDAY, APRIL 24, 2013 IN THE COUNCIL LOUNGE, SECOND FLOOR, CITY HALL

MEMBERS PRESENT
M. CELITA GREEN, VICE- PRESIDENT
DWAYNE WILLIAMS, SECRETARY

MEMBERS ABSENT
NIQUELLE ALLEN, PRESIDENT

CLOTEAL LABROI, ESQ., DIRECTOR, PUBLIC WORKS

Meeting start time: 10:00a.m.

CLAIMS: SEE "EXHIBIT A"

D. Williams:

RATIFICATION OF CLAIMS FOR APRIL 10, 2013

GENERAL FUND	\$ 40,449.00
TOTAL CLAIMS PAID	\$ 40,449.00

Madame President, I move that we ratify claims for \$40,449.00.

C. Green: Second. It's been moved and properly second. Are there any comments/ questions? Hearing none, all those in favor signify by the sound of aye.

2 Ayes
0 Nays

D. Williams:

RATIFICATION OF CLAIMS FOR APRIL 17, 2013

GENERAL FUND	\$ 1900.51
TOTAL CLAIMS PAID	\$ 1900.51

Madame President, I move that we ratify claims for April 17, 2013.

C. Green: Second. It's been moved and properly second. Are there any comments/ questions? Hearing none, all those in favor signify by the sound of aye.

2 Ayes
0 Nays

D. Williams:

RATIFICATION OF CLAIMS FOR APRIL 10, 2013

GENERAL FUND	\$1,487,671.75
TOTAL CLAIMS PAID	\$1,487,671.75

Madame President, I move that we ratify payroll for April 19, 2013.

C. Green: Second. It's been moved and properly second. Are there any comments/ questions? Hearing none, all those in favor signify by the sound of aye.

2 Ayes

0 Nays

D. Williams:

BOARD LISTING FOR APRIL 24, 2013

APPROVAL OF CLAIMS TO BE PAID ON APRIL 24, 2013

GENERAL FUND		\$384,190.65
BROWNFIELD FUND	\$ 5238.75	
PROTECTIVE SERVICE	\$ 11,857.83	
EMERGENCY SHELTER	\$ 3625.69	
COMP COURT	\$ 245.00	
AMBULANCE	\$ 1.99	
UNSAFE BUILDING	\$ 11,975.00	
MOTOR VEHICLE HWY	\$ 8649.08	
RECYCLING	\$ 388.54	
HHS	\$ 12,059.71	
PARK DEPT.	\$ 1780.05	
VEHICLE AUCTION	\$ 3277.37	
BIO TERRORISM	\$ 2012.69	
COMMUNITY DEVELOPMENT	\$ 67,148.21	
MEDIA FUND	\$ 3595.14	
CCI	\$ 26,857.78	
MARQUETTE RENOVATIONS	\$132,281.80	
MAYOR'S DONATION	\$ 5560.95	
SOCIAL SERVICES	\$ 80.19	
CITY COUNCIL	\$ 50.00	
CONFISCATED PRO	\$ 1631.00	
SPECIAL PROJ	\$ 100.00	
WCI/UCI BENEFIT	\$ 25,172.23	
GEMINUS GRANT	\$ 1258.00	
CONSOLIDATED AREA	\$ 8100.00	

FAIR HOUSING	\$ 1250.00	
SPECIAL REVENUE		\$ 334,197.00
HOME PROGRAM		\$ 27,337.63
MARQUETTE PARK		\$ 216.85
GOLF COURSE FUND		\$ 3,288.97
EMPOWERMENT ZONE		\$ 3,465.64
GENESIS CENTER		\$ 2,645.93
RDA		\$875,000.00
NOTE PAYMENT		\$202,836.25
2012 GC RENOVATIONS		\$ 390.00
FIRE PENSION FUND		\$ 76.12
ECONOMIC DEVELOPMENT TRUST		\$ 4,230.72
NEIGHBORHOOD STABILIZATION PROGRAM		\$157,336.24
TOTAL TO BE PAID		\$1,995,212.00

Madame President, I move that we approve claims for April 24, 2013.

C. Green: Second. It's been moved and properly second. Are there any comments/ questions? Hearing none, all those in favor signify by the sound of aye.

2 Ayes
0 Nays

D. Williams:
BOARD LISTING FOR APRIL 24, 2013
APPROVAL OF PENSION PAYROLL ON APRIL 24, 2013

FIRE PENSION PAYROLL	\$388,377.62	
POLICE PENSION PAYROLL	\$409,178.28	
TOTAL PENSION PAYROLL		\$797,555.90

Madame President, I move that we approve pension payroll for April 24, 2013.

C. Green: Second. It's been moved and properly second. Are there any comments/ questions? Hearing none, all those in favor signify by the sound of aye.

2 Ayes
0 Nays

CORRESPONDENCES AND AGREEMENTS

CORRESPONDENCE FROM THE PUBLIC WORKS DEPARTMENT RE: Recommendation for Final Acceptance- East Ridge Road Project Contract R-30938

D. Williams:

TO: BOARD OF PUBLIC WORKS AND SAFETY
FROM: CLOTEAL LABROI, DIRECTOR
DATE: APRIL 24, 2013
RE: RECOMMENDATION FOR FINAL ACCEPTANCE – EAST RIDGE ROAD PROJECT
CONTRACT NO. R-30938; DES NO. 0600750

The attached Recommendation for Final Acceptance is being submitted to the Board of Public Works and Safety for execution. This segment of the East Ridge Road project has been completed and this document is needed to finalize and close out this project.

If there are any questions, please contact my office.

Attached is the letter from the lead consultant requesting the same.

Attached is a report from INDOT on Final Inspection and Recommendation

I would like to make a motion for approval of the final acceptance documentation for INDOT for the East Ridge Road project.

C. Green: Second. Are there any comments/ questions? Hearing none, all those in favor signify by the sound of aye.

2 Ayes
0 Nays

CORRESPONDENCE FROM THE PUBLIC WORKS DEPARTMENT RE: Contract for Rieth Riley

D. Williams:

TO: BOARD OF PUBLIC WORKS AND SAFETY
FROM: CLOTEAL LABROI, DIRECTOR
DATE: APRIL 24, 2013
RE: CONTRACT FOR RIETH RILEY

The attached contract is for Rieth Riley Construction Company. Rieth Riley Construction Company supplies hot and cold patch (asphalt mix) to the City of Gary for street repairs and the attached supply contract is for 2013. I am asking that the Board execute said contract.

If there are any questions, please let me know.

TO: BOARD OF PUBLIC WORKS AND SAFETY
FROM: RICHARD LEVERETT, ASST. CITY ATTORNEY
RE: PROFESSIONAL SERVICES CONTRACT
DATE: APRIL 10, 2013

The Law Department has drafted the attached professional services contract between Rieth Riley and the City of Gary. The contract is for hot and cold asphalt mix materials and will terminate on December 31, 2013. Pursuant to the contract, the contractor will be paid an amount not to exceed \$80,000.00. The contract is in proper legal form and is sufficient to adequately protect the interests of the City of Gary. The Law Department did not negotiate said contract and therefore makes no comment on the terms contained therein. The Law Department does not monitor the performance of the contractor.

SUPPLY AGREEMENT

This agreement is effective as of January 1, 2013...by and between the City of Gary...and Rieth Riley...

1. Scope of Relationship

Supplier agrees to provide the following to the City:

1.1 Supplier shall supply the City up to ...\$80,000.00 of asphalt mix for the calendar year 2013...

2. Term of Agreement

2.1 This agreement shall be for a term commencing on the effective date and shall continue until the earlier of such time as a.) City has purchased a total sum of \$80,000.00 worth of asphalt mix or b.) December 31, 2013 ("the term"), subject to extension or earlier termination as herein provided. This agreement, if not renewed in writing and agreed to by both parties, shall terminate when the term expires.

3. Compensation

3.1 The unit prices that City agrees to pay supplier for supplying asphalt mix and accepting waste materials, as set forth above, are as follows:

3.2	3.2.1	HMA Commercial Base/ Binder	\$54/ton
	3.2.2	HMA Commercial Surface	\$61/ton
	3.2.3	Hi Performance Cold Patch	\$96/ton

3.3 In no event shall Supplier provide asphalt mix under the terms of this agreement in a total ...value exceeding the sum of \$80K

Madame Chair, I would like to make a motion to accept this contract agreement between the Board of Public Works and Rieth and Riley.

C. Green: Can we get a friendly agreement to ratify this to January 1, 2013?

C. LaBroi: And also contingent upon receiving a QC40?

D. Williams: So I would like to modify this motion contingent upon receiving the QC40 form and ratify it to January 1, 2013.

C. Green: Second. Are there any comments/ questions? Hearing none, all those in favor signify by the sound of aye.

2 Ayes

0 Nays

CORRESPONDENCE FROM THE DEPARTMENT OF PUBLIC WORKS RE: Contract for Aravind Muzumdar

D. Williams:

TO: BOARD OF PUBLIC WORKS AND SAFETY
FROM: CLOTEAL LABROI, DIRECTOR
DATE: APRIL 24, 2013
RE: APPROVAL OF CONTRACT FOR NORTHWEST ENGINEERING

Attached is the contract for Aravind Muzumdar. Please be advised that Mr. Muzumdar is to provide project management and draft specifications for the following tasks:

- Roof specifications- Genesis Convention Center
- Flooring specifications- Gary Public Transportation Center
- Bathroom specifications and renovations- City Hall
- Council Chamber renovations- City Hall
- Stair specifications- City Hall
- New freight elevator- City Hall
- Power washing- City Hall
- Tuck pointing specifications- City Hall

Mr. Muzumdar will be paid at an hourly rate of \$180/hr for the work of a Sr. Engineer and \$115/hr for the work of a Project Engineer. I am requesting the Board's approval of this contract. Should you have any questions or concerns, please do not hesitate to contact me.

1. Scope of Services

The services to be performed by the contractor on behalf of the City are as follows:

1.1 Contractor agrees to provide project management and draft specifications for the following tasks:

- Roof specifications- Genesis Convention Center
- Flooring specifications- Gary Public Transportation Center
- Bathroom specifications and renovations- City Hall
- Council Chamber renovations- City Hall

- Stair specifications- City Hall
- New freight elevator- City Hall
- Power washing- City Hall
- Tuck pointing specifications- City Hall

3. Compensation

3.1...\$180/hr for the work of a Sr. Engineer and \$115/hr for the work of a Project Engineer...

Chair, at this moment, time I would like to make motion to approve the contract between Northwest Engineering (Aravind Muzumdar) and the Department of Public Works.

C. Green: Second. Are there any comments/ questions? Madame Director, I have a question. Are we able to add in water fountains with the bathroom renovations?

C. LaBroi: Yes we can and also I know a QC40 wasn't attached but this will be paid through Redevelopment.

D. Williams: I would like to modify my motion to include the approval of the contract contingent upon adding water fountains to the Scope of Work.

C. Green: Second. Are there any comments/ questions? Hearing none, all those in favor signify by the sound of aye.

2 Ayes

0 Nays

CORRESPONDENCE FROM THE DEPARTMENT OF COMMUNITY DEVELOPMENT RE: Contract for Rinzer Williams, III

D. Williams:

TO: CLOTEAL LABROI, DIRECTOR
 FROM: NIQUELLE ALLEN, CORPORATION COUNCIL
 RE: CONTRACT FOR RINZER WILLIAMS
 DATE: APRIL 19, 2013

The Law Department has reviewed the enclosed contract for services. It is in proper legal form and is sufficient to adequately protect the interests of the City of Gary. The Law Department did not negotiate the terms and therefore makes no comment on the content of those items. Upon receipt of this memorandum, please place on the next scheduled Board of Works agenda. If there are any questions, please advise.

1. Activities

- Contractor shall devote such hours as necessary to perform the services contracted
- Contractor shall exercise independent legal judgment to act in the best interest of the Community Development Department

- Provide legal advice, counsel, and opinions and perform other legal services and tasks as assigned by the Director of Community Development
- Handle all Code Enforcement court proceedings on behalf of the Department of Community Development including any and all preparation, court filings, hearings, trials, and representations
- Provide reports to the Community Development Department as requested by the Director

2. Terms of Agreement

- This agreement shall become effective April 1, 2013 through March 31, 2014
- Contractor must be available by phone, cell phone, and email

3. Compensation

- City agrees to pay the contractor an amount not to exceed \$15,000.00 for all services rendered at a rate of \$125/hr.
- Contractor shall submit invoices to procure payment to the Community Development Department, 839 Broadway, Gary, Indiana, 46402 on a bi-weekly basis.
- Contractor shall include the dates of service and specific activities on invoices.

TO: BOARD OF PUBLIC WORKS AND SAFETY
FROM: NIKOLE RUMPH, DEPUTY DIRECTOR
RE: CONTRACT FOR RINZER WILLIAMS, III
DATE: APRIL 24, 2013

Attached is the contract for Rinzer Williams. Please be advised that Mr. Williams is to provide legal services for all Code Enforcement issues within the Department of Community Development. Please also be advised that this contract is not to exceed Fifteen Thousand Dollars (\$15,000.00). I am requesting the Board's approval of this contract.

Should you have any questions or concerns, please do not hesitate to contact my office.

I would like to make a motion for approval of the contract between Rinzer Williams, III and the Department of Community Development.

C. Green: Second. Are there any comments/ questions? Hearing none, all those in favor signify by the sound of aye.

2 Ayes
0 Nays

C. Green: May I have a motion to adjourn this meeting?

D. Williams: Motion to adjourn.

C. Green: Second. It's been moved and properly second that the meeting for the Board of Public Works and Safety for April 24, 2013 be adjourned. Ordered and so moved.

BOARD OF PUBLIC WORKS AND SAFETY

NIQUELLE ALLEN, PRESIDENT

M. CELITA GREEN, VICE PRESIDENT

DWAYNE WILLIAMS, SECRETARY

ATTEST:

CLOTEAL LABROI, ESQ., DIRECTOR
BOARD OF PUBLIC WORKS AND SAFETY
APRIL 24, 2013