

THE BOARD OF PUBLIC WORKS AND SAFETY HELD ITS REGULARLY SCHEDULED MEETING FOR  
WEDNESDAY, APRIL 3, 2013 IN THE COUNCIL LOUNGE, SECOND FLOOR, CITY HALL

MEMBERS PRESENT

NIQUELLE ALLEN, PRESIDENT  
M. CELITA GREEN, VICE- PRESIDENT  
DWAYNE WILLIAMS, SECRETARY

MEMBERS ABSENT

CLOTEAL LABROI, ESQ., DIRECTOR, PUBLIC WORKS

*Meeting called to order at 10:00a.m.*

CLAIMS: SEE "EXHIBIT A"

C. Green:

RATIFICATION OF CLAIMS PAID ON APRIL 1, 2013

SELF INSURANCE \$ 766,880.73

**TOTAL CLAIMS PAID \$ 766,880.73**

Madame President, I move that we ratify claims paid on April 1, 2013.

D. Williams: Second.

N. Allen: Any questions? Hearing none, all those in favor, signify by the sound of aye.

3 Ayes

0 Nays

C. Green:

BOARD LISTING FOR APRIL 3, 2013

APPROVAL OF CLAIMS TO BE PAID ON APRIL 3, 2013

GENERAL		\$ 98,060.23
PROTECTIVE SERVICE	\$ 1973.24	
LAW ENF TRAINING	\$ 885.00	
LOCAL ROADS AND STREETS	\$ 48,075.14	
MOTOR VEHICLE HWY	\$ 1306.99	
HHS	\$ 406.59	
MARQUETTE RENOVATIONS	\$ 8800.42	
CONFISCATED PROJ	\$ 560.00	

CONSOL AREA EXP	\$ 1000.00	
FAIR HOUSING	\$ 235.00	
<b>SPECIAL REVENUE</b>		<b>\$ 63,242.38</b>
<b>FIRE PENSION FUND</b>		<b>\$ 1200.00</b>
<b>POLICE PENSION FUND</b>		<b>\$ 13,200.00</b>
<b>SELF INSURANCE</b>		<b>\$ 57,387.27</b>
<b>NEIGHBORHOOD STABILIZATION</b>		<b>\$ 14,013.71</b>
<b>TOTAL TO BE PAID</b>		<b>\$247,103.59</b>

Madame President, I move that we approve claims to be paid for April 3, 2013.

D. Williams: Second.

N. Allen: Any questions? Hearing none, all those in favor, signify by the sound of aye.

3 Ayes

0 Nays

**BIDS/ PROPOSALS**

CONSTRUCTION ENGINEERING SERVICES-  
FOR THE MARINA ACCESS ROAD  
DES NO. 1173424

DEPARTMENT OF PLANNING

N. Allen: Is there anyone in the audience with a bid to be received for the Department of Planning for the Construction Engineering Services? Is there anyone in the audience with a bid to be received for the Department of Planning Construction Engineering Services? Is there anyone in the audience with a bid to be received for the Department of Planning Construction Engineering Services? Seeing none, hearing none, may I have a motion to close receiving bids?

C. Green: Move to close receiving bids.

D. Williams: Second.

N. Allen: Any questions? All in favor, signify by the sound of aye.

3 Ayes

0 Nays

N. Allen: May I have a motion to open the bids.

D. Williams: I'll make a motion to open the Request for Quotations (RFQ) for Construction Services.

C. Green: Second.

N. Allen: Any questions? All in favor, signify by the sound of aye.

3 Ayes

0 Nays

C. LaBroi: We received six RFQ's that were received for Construction Services for the Marina Access Road. The first one is from Northwest Engineering, 100 W. 4<sup>th</sup> Avenue, Second Floor, Gary, Indiana, 46402.

C. Green: Madame President, NW Engineering- Included are the Statement of Qualifications, Organizational Chart, also resumes.

C. LaBroi: The next one is from American Structurepoint, 7260 Shadeland Station, Indianapolis, IN. 46256-3957.

C. Green: American Structurepoint. Included are the Statement of Qualifications, Project Information, and also References.

C. LaBroi: The next one is from Lochner, 245 W. Johnson Road, Suite 8, LaPorte, Indiana, 46350.

C. Green: Lochner. Included are the Affirmative Action Certification for DBE, Proposal, Statement of Qualifications, Project Information, Organizational Chart, and Resumes.

C. LaBroi: The next one is from DLZ, 7011 Indianapolis Blvd., Hammond, Indiana, 46324.

C. Green: DLZ has included a Description of the Team, Identification, Qualifications, Project Information regarding the Marina Access Road, an Organizational Chart, and Affirmative Action Certificate for DBE.

C. LaBroi: The next one- it doesn't have a name on the front. Shrewsberry and Associates, LLC. And I don't know the address.

D. Williams: For the record, that is First Group Engineering. Shrewsberry is their d/b/a.

C. LaBroi: First Group Engineering, 5925 Lakeside Blvd., Indianapolis, Indiana, 46278.

C. Green: Included is a Letter of Interest, Identification and Qualifications, Resume, and Project References.

C. LaBroi: And then the last one- there is not an address on the front or a name. It's SEH of Indiana, 9200 Calumet Avenue, Suite 9300, Munster, Indiana, 46321.

C. Green: Level 5 has included a Letter of Qualifications, Organizational Chart, Experience Information. NOTE: SEH appears to be a sub.

Madame Chair, I move that we refer the RFQ to staff for recommendation.

D. Williams: Second.

N. Allen: Any questions? Hearing none, all those in favor, signify by the sound of aye.

3 Ayes

0 Nays

#### AWARDS

ELEVATOR MAINTENANCE-

PUBLIC WORKS

C. Green:

TO: BOARD OF PUBLIC WORKS AND SAFETY  
FROM: CLOTEAL LABROI, DIRECTOR  
RE: ELEVATOR BIDS  
DATE: APRIL 3, 2013

On March 6, 2013, the Board of Public Works opened bids from the following bidders:

Align Elevator

\$20,940.00/ 12 months

Skyway Elevator, Inc.

P.O. Box 16490

Chicago, Il.

\$16,200.00/ 12 months

After careful review and consideration of the submitted documents, the Public Works Department has decided not to accept the bids received. We have decided that the bidders in this case would not be able to service and maintain our 15 units throughout the city. Additionally, we will select a more reputable vendor on the open market that is more familiar with our units and can best maintain them under our financial restraints.

Madame President, I move that we accept the recommendation from the Department.

D. Williams: Second.

N. Allen: Any questions? Hearing none, all those in favor, signify by the sound of aye.

3 Ayes

0 Nays

TWO- WAY RADIO PROJECT-

GARY FIRE DEPT.

C. Green:

TO: BOARD OF PUBLIC WORKS AND SAFETY  
FROM: TERESA EVERETT, FIRE CHIEF  
RE: FIRE DEPARTMENT 2-WAY RADIO PROJECT  
DATE: APRIL 2, 2013

On March 27, 2013, the Board of Public Works and Safety received bids from the following bidders:

<b>Vendor</b>	<b>Address</b>	<b>Amount</b>
Chicago Communications, LLC	200 Spangler Ave. Elmhurst, Il. 60126	\$129,826.00
A Beep	452 N. Chicago St. Joliet, Il. 60432	\$ 93,915.00
Tri- Electronics	6231 Calumet Avenue. Hammond, IN. 46324	\$ 92,056.00

After careful review and consideration of the submitted documents, the Gary Fire Department Two-Way Radio Project Technology Committee opted to go with Chicago Communications, LLC as being the most responsive and responsible bidder. Our selection was based on the following considerations:

1. The quality of the control station base radios (higher quality), which minimizes future upgrades.
2. The ability to follow the bid spec request for the radio project.

Madame President, I move that we approve the recommendation from the Department for the two-way radios.

D. Williams: Second.

N. Allen: Any questions? Hearing none, all those in favor, signify by the sound of aye.

3 Ayes

0 Nays

**CORRESPONDENCES AND AGREEMENTS**

**CORRESPONDENCE FROM THE PUBLIC WORKS DEPARTMENT RE:** Change Order for the East Ridge Road Project

C. Green:

TO: BOARD OF PUBLIC WORKS AND SAFETY  
FROM: CLOTEAL LABROI, DIRECTOR  
RE: EAST RIDGE ROAD PROJECT; CONTRACT NO. R-30938  
DES NO. 0600750  
CHANGE ORDER NO. 19- \$0.00  
TIME EXTENSION

DATE: MARCH 27, 2013

The Department of Public Works and Safety received Change Order No. 19 for a "Time Extension" from Grimmer Construction. Grimmer Construction is the primary on the East Ridge Road Project. Grimmer is asking for said time extension for several reasons; one of which is the fact that not only did Grimmer receive the Notice to Proceed late, utility companies were late in responding to Grimmer's request to activate power. Our Project Engineer, Northwest Engineer, has concurred that Grimmer's request is reasonable and therefore, I am submitting this request to the Board for approval. If you should have any questions, please contact this office.

TO: EAST RIDGE ROAD PROJECT  
CONTRACT NO. R-30938  
DES. NO. 0600750  
CHANGE ORDER NO. 19-\$0  
TIME EXTENSION

Grimmer Construction has submitted a request for an extension of time as per section 108.08 of the INDOT Standard Specifications . We have reviewed and concur with Grimmer Construction, Inc's request for an extension of time and are forwarding it for your approval.

Grimmer Construction is requesting an extension of time of 121 days. Please find attached Grimmer Construction Inc's request letter. Due to the delay in receiving the Notice to Proceed, the completion date was pushed from the original completion date of October 1, 2012 to December 13, 2012.

Contractor intended to make that date but unforeseen delays as listed below delayed the completion and the Contractor is now requesting additional time.

Contractor completed their electrical work on November 27, 2012 and requested NIPSCO to bring the power to the Pump Station. NIPSCO did not turn the power on until December 17, 2012.

Grimmer Construction could not complete the installation of the telemetry system at the pump station as GSD was in the midst of upgrading their telemetry system for their other stations and at their main control station at their treatment plant. GSD completed their telemetry upgrades on or about March 4, 2013. Grimmer Construction completed the installation of a telemetry system at the pump station on Friday, March 8, 2013. A start up training with GSD operating staff was conducted on Thursday, March 14, 2013.

The construction on this project is all complete except for the replacement of died sodding which cannot be installed until April 1, 2013.

All of the above delays listed were caused by the utilities and other entities and were beyond the control of Grimmer Construction.

We have created zero amount Change Order No. 19, requesting the Board's approval.

Please find three copies of Change Order No. 19 with supporting documentation. Upon the Board's approval, please return two signed copies to our office for our submittal to INDOT for their approval. Madame President, I move that we approve Change Order #19 for an Extension of Time.

D. Williams: Second.

N. Allen: Any questions? Hearing none, all those in favor, signify by the sound of aye.

3 Ayes

0 Nays

**ADDITIONAL CORRESPONDENCE**

C. Green: Madame President, I move that we add the contract for Datamine into our

C. Green:

TO: CLOTEAL LABROI, DIRECTOR  
FROM: NIQUELLE ALLEN, CORPORATION COUNSEL  
RE: CONTRACT FOR DATAMINE INTERNET MARKETING SOLUTIONS  
DATE: APRIL 2, 2013

The Law Department has reviewed the enclosed contract for services. It is in proper legal form and is sufficient to adequately protect the interests of the City of Gary. The Law Department did not negotiate the terms and therefore makes no comment on the content of those items. Upon receipt of this memorandum, please place on the agenda for the next scheduled Board of Public Works meeting. If there are any questions, please advise.

TO: NIQUELLE ALLEN, CORPORATION COUNSEL  
FROM: KYLE ALLEN, SR., PRESIDENT  
GARY COMMON COUNCIL  
RE: CONTRACT  
DATE: MARCH 19, 2003

Attached is a contractual agreement with DataMine Internet Marketing Solutions to provide hosting, upgrades, and data input for the Council's existing website and legislative module. The contract amount will include the following services:

- Balance due for Annual Hosting and Maintenance Package;
- Upgrade Legislative Module and Input Data; and
- Add agenda and Vote Records from August 2011 to February 2013

Total Costs: \$7480.00

I am requesting your review of the enclosed contract and Board of Works consideration and approval.

Please expedite this request. Thank you for your assistance.

**CONTRACT FOR PROFESSIONAL SERVICES**

This agreement is effective as of April 3, 2013 by and between the City of Gary, Indiana...and DataMine...

**1. Scope of Services**

The services to be performed by the Contractor are as follows:

Contractor shall provide internet solutions including website hosting, website upgrades, and website data input to the Common Council as outlined In the Scope of Services contained in "Exhibit A"...

2 Term of Agreement

2.1 This contract shall be for a term commencing on the effective date and expiring June 30, 2013...

3 Compensation

3.1 As compensation for satisfactory performance...City agrees to pay Contractor a sum not to exceed \$7480.00...

Exhibit "A"

OBJECTIVE

Upgrade the Gary Common Council 's Legislative Module and "Input" all data to bring it current with the following "added" features:

- Convert the Module to a net framework environment
  - Enhancing the applications for voting records, search and administrative features
  - Add the pdf document as a "readable and printable alternative
- The site will utilize existing web applications and databases where required; the displays will be adjusted for mobile browsing
- Add the past records to the module where it was last entered to current day. (July 19, 2011)

Cost for Module Upgrade: 50hrs @ \$105/hr = ~~\$5250.00~~ 2625.00

Cost for inputting the past meeting agendas: 3hrs per month @\$55/hr beginning with August 2, 2011 through February 19, 2013/19 months X \$165= \$3135.00

Development Cost: \$5760.00...

Additional cost: \$165/ month or \$1650.00 Annually (2 months free).

Madame President, I move that we approve the agreement between DataMine Internet Marketing Solutions and the Gary Common Council.

D. Williams: Second.

N. Allen: Any questions? Hearing none, all those in favor, signify by the sound of aye.

3 Ayes

0 Nays



N. Allen: May I have a motion to adjourn this meeting?

C. Green: So moved.

D. Williams: Second.

N. Allen: It's been moved and properly second that the meeting for the Board of Public Works and Safety for April 3, 2013 be adjourned. Ordered and so moved.

BOARD OF PUBLIC WORKS AND SAFETY

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NIQUELLE ALLEN, PRESIDENT

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M. CELITA GREEN, VICE PRESIDENT

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DWAYNE WILLIAMS, SECRETARY

CLERK:

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CLOTEAL LABROI, ESQ., DIRECTOR  
BOARD OF PUBLIC WORKS AND SAFETY  
**APRIL 3, 2013**